

28 January 2014

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 4 February 2014** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.



1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meeting held on 7 January 2014 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 21.
8. To receive the Police report (attached)
9. To receive report from the Parks and Open Spaces Committee:
 - i. To note minutes of last meeting.
 - ii. To consider Mike Tivenan memorial.
 - iii. To fill vacancy on Committee.
10. To receive report from the Health & Safety and Finance Committee (minutes attached).
11. To receive report on rights of way matters.
12. To discuss Hall Green Community Centre matters.
13. To consider Village Institute Charity Committee matters.
 - i. To note VICC minutes (attached).
 - ii. To sign cheques on behalf of the Committee.
14. To receive feedback from meetings.
 - i. To consider outcome of meeting with Police re Safe Scheme.

15. To receive Clerk's report (attached).
16. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To agree annual grant to the VI charity.
 - iii. To review arrangements for input to the Parish Link and to consider a donation towards the costs of the magazine.
 - iv. To consider quote for engraving on Crigglestone War Memorial.
 - v. To consider Christmas lights provision 2014 (information from Wakefield Council attached).
17. To receive items of correspondence (attached).
18. To discuss planning matters and highway matters:
 - i. To consider new applications/decisions (attached).
 - ii. To consider Durkar Lane sewer matters.
19. To receive updates from District Councillors.
20. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. Items for the web site.
 - iv. To consider draft spring newsletter.
21. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 4 March 2014 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

22. To consider recommendations from the Parks and Open Spaces Committee for contracts in respect of:
 - i. Park maintenance 2014/15.
 - ii. General maintenance works 2014/15.
 - iii. Hanging basket programme 2014/15.
23. To discuss sponsorship charges for hanging baskets 2014.

Yours sincerely

Janet Mitchell

Clerk to the Council