

21 December 2011

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 3 January 2012** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

**There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.**

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 6 December 2011 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 21.
7. To receive the Police Report.
  - i. To approve Safe Scheme payment January to March 2012.
  - ii. To receive outcome of meeting with PS Day.
8. To receive report from the Parks and Open Spaces Committee.
9. To receive report from the Health & Safety and Finance Committee.
10. To receive report on rights of way matters:
  - i. To consider outcome of meeting with WMDC.
11. To discuss Hall Green Community Centre.
  - i. To receive clarification of premises licence requirements.
  - ii. To discuss forecourt drainage.
12. To consider appointment of Crigglestone Community-Led Plan Committee.
13. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To receive and approve quarterly accounts to December 2011 (attached).
  - iii. To receive budget statement (attached).
  - iv. To approve virements.
14. To receive items of correspondence (attached).

15. To discuss planning matters:
  - i. To consider new applications/decisions (attached).
  - ii. To receive any update regarding unauthorised business uses at Denby Dale Road.
  - iii. To receive update on hedgerow matters on Denby Dale Road.
  - iv. To receive update on LDF hearing sessions.
  - v. To consider response to consultation re Neighbourhood Planning Regulations (see: [www.communities.gov.uk/publications/planningandbuilding](http://www.communities.gov.uk/publications/planningandbuilding))
16. To receive update re signalisation scheme at J39.
17. To receive update from District Councillors.
18. To receive update on Parish Matters (attached).
19. To receive items regarding Parish Matters.
20. To consider communication items:
  - i. Press reports – items for publication.
  - ii. Input to next Parish Link magazine.
  - iii. To approve items for the web site.
  - iv. To discuss delivery of next newsletter.
21. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 7 February 2012 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

None.

Yours sincerely

***Janet Mitchell***

Clerk to the Council