

25 September 2012

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 2 October 2012** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.

A	G	E	N	D	A
----------	----------	----------	----------	----------	----------

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 4 September 2012 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 26.
7. To receive the Police Report.
8. To receive report from the Parks and Open Spaces Committee.
9. To agree a date for the next meeting of the Health & Safety and Finance Committee.
10. To receive report on rights of way matters.
11. To receive verbal report from the Community Hero Working Party.
12. To discuss Hall Green Community Centre.
 - i. Electrical works.
 - ii. Drainage problems.
13. To consider Village Institute Charity Committee matters.
 - i. To receive any urgent matters from the earlier VICC meeting.
14. To receive Clerk's report (attached).
15. Crigglestone Community-Led Plan: To consider next steps.
16. Code of conduct: To receive advice re interest form (see attached).

17. Personnel Committee:
 - i. To amend terms of reference for the Committee (attached).
 - ii. To receive update on RFO post recruitment.
18. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To receive and approve quarterly accounts.
 - iii. To consider external auditor's report.
 - iv. To receive six-monthly budget report.
 - v. To consider Crigglestone Sports Club loan.
 - vi. To consider grant application from Friends of Betty Eastwood Park (attached).
19. To receive items of correspondence (attached).
20. To discuss planning matters:
 - i. To consider new applications/decisions (attached).
 - ii. To note adoption of the LDF Site Specific Policies by Wakefield Council.
 - iii. To note decision re Durkar Lane site planning application.
 - iv. To receive response from the Planning Inspectorate re LDF procedures (attached).
 - v. To discuss Barnsley Local Development Framework consultation.
21. To discuss Chapelthorpe Medical Centre issues relating to path surfacing, Doctor First, telephone access, Ring & Ride.
22. To receive any update re flooding matters at Hollingthorpe Lane.
23. To receive updates from District Councillors.
24. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. To consider draft autumn newsletter.
 - iv. To approve items for the web site.
25. To consider arrangements for Remembrance Day: laying of wreaths 11 November 2012.
26. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 6 November 2012 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

None.

Yours sincerely

Janet Mitchell

Clerk to the Council