

25 June 2013

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 2 July 2013** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.**

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under S 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meeting held on 4 June 2013 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 24.
8. Police matters:
  - i. To receive the Police report.
  - ii. To receive any comments on daily updates.
  - iii. To suggest locations for 30mph 'smiley' signs (information attached)
9. To receive report from the Parks and Open Spaces Committee (minutes to be tabled).
10. To receive report from the Health & Safety and Finance Committee.
11. To receive report on rights of way matters.
12. To discuss Hall Green Community Centre.
  - i. Energy saving report from BEAT.
  - ii. Community Gala 18 August.
13. To consider Village Institute Charity Committee matters.
  - i. To receive any urgent items from the earlier VICC meeting.
14. To receive Clerk's report (attached).

15. To receive feedback from meetings
  - i. Wakefield Speaks – Cllr Mrs Binns
  - ii. YLCA Branch meeting – Cllr Mrs Craven.
  - iii. Planning training - Cllr Mrs Binns
16. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To receive internal auditor's report (attached).
  - iii. To receive and approve quarterly accounts (attached).
  - iv. To receive and approve quarterly budget outturn report.
  - v. To approve the transfer of access rights to online banking accounts, HMRC and Charity Commission from the outgoing to the incoming RFO.
  - vi. To consider purchase and installation of roadside benches (please bring costs tabled at previous meeting).
17. To receive items of correspondence (attached).
18. To discuss planning matters:
  - i. To consider new applications/decisions (attached).
  - ii. To consider appeal at 422 Denby Dale Road East.
  - iii. To discuss proposals for Crigglestone Sports Club.
19. To receive update on M1 noise issues.
20. To receive any update re flooding matters at Hollingthorpe Lane.
21. To receive updates from District Councillors.
22. To consider communication items:
  - i. Press reports – items for publication.
  - ii. Input to next Parish Link magazine.
  - iii. To approve items for the web site.
23. To approve delegation of authority during July/August to the Clerk in consultation with the Chair and Vice Chair.
24. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 3 September 2013 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

25. To receive report from the Personnel Committee (minutes attached).

Yours sincerely

***Janet Mitchell***

Clerk to the Council