

27 January 2016

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 2 February 2016** in the Village Institute, 36 High Street, Crigglestone at 7.00 pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.



1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the Parish Council meeting held on 5 January 2016 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 23.
8. Police matters:
 - i. To receive the Police report (attached).
9. To receive report from Parks and Open Spaces Committee.
 - i. To note minutes of meeting held on 25 January (to be tabled).
10. To receive any Health & Safety and Finance issues.
11. To receive report on rights of way matters.
 - i. To discuss price to improve path from Institute to Back Lane.
12. To discuss Hall Green Community Centre matters.
13. To consider Village Institute Charity Committee matters.
 - i. To note the VICC minutes (attached).
 - ii. To sign cheques on behalf of the Committee.
14. To receive Clerk's report (attached).

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15. To receive feedback from meetings – Town and Parish Councils Liaison Group – Councillor Daniels.
16. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To discuss changes to external audit regime.
17. To receive items of correspondence (attached).
18. To discuss planning and highway matters:
 - i. To consider new applications/decisions (attached).
 - ii. To consider update on enforcement matters.
 - iii. To discuss any response re reduction in speed limits in residential areas.
 - iv. To receive any update re Durkar Lane highways issues.
19. To discuss any response regarding local bus services.
20. To discuss litter issues at Durkar.
21. To receive updates from District Councillors.
22. To consider communication items:
 - i. To consider provision of more notice boards in the parish – Cllr Colley.
 - ii. Press reports – items for publication.
 - iii. Items for the web site.
 - iv. To consider draft spring newsletter (to be tabled).
23. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 1 March 2016 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

24. To consider recommendations from the Parks and Open Spaces Committee for contracts in respect of:
 - i. Park maintenance 2016/17.
 - ii. General maintenance works 2016/17.
 - iii. Hanging basket programme 2016/17.
25. To discuss sponsorship charges for hanging baskets 2016.
26. To receive update on handover arrangements for the outgoing and incoming Parish Clerks.

Yours sincerely

Ms S Mozer
Clerk to the Council

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