

25 August 2015

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 1 September 2015** in the Village Institute, 36 High Street, Crigglestone at 7.00 pm, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

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1. To accept apologies for absence.
2. To discuss co-option.
3. Declarations of interest in items on the agenda.
4. To ratify actions during July and August.
5. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
6. To receive such items that the Chairman may wish to lay before the Council.
7. To confirm the minutes of the Parish Council meeting held on 7 July 2015 (attached).
8. To report matters arising from those minutes not on the agenda, for information only.
9. To agree that members of the press and public be asked to leave the meeting following agenda item 24.
10. Police matters:
  - i. To receive the Police reports (July and August (part) attached).
  - ii. To discuss response from Inspector Williams (attached).
11. To receive report from Parks and Open Spaces Committee (draft minutes to be tabled).
12. To receive report on Health & Safety and Finance matters.
13. To receive report on rights of way matters.
14. To discuss Hall Green Community Centre matters:
15. To consider Village Institute Charity Committee matters:
  - i. To note minutes of the meeting held on 7 July 2015 (attached).
  - ii. To sign cheques on behalf of the VICC.

16. To receive Clerk's report (attached).
17. To receive feedback from meetings: Town & Parish Councils Liaison Group – the Clerk.
18. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To receive external audit report.
  - iii. To consider grant application from Friends of Betty Eastwood Park (attached).
19. To receive items of correspondence (attached).
20. To discuss Yorkshire Tiger bus service 435/436/437.
21. To discuss planning and highway matters:
  - i. To consider new applications/decisions (attached).
  - ii. To consider any update on enforcement matters.
  - iii. To discuss Community Plan review.
22. To receive updates from District Councillors.
23. To consider communication items:
  - i. Press reports – items for publication.
  - ii. Input to next Parish Link magazine.
  - iii. Items for the web site.
  - iv. To consider items for autumn newsletter.
  - v. To consider future delivery of the newsletter.
24. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 6 October 2015 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

25. To receive update on issues in Betty Eastwood Park.

Yours sincerely

***Janet Mitchell***

Clerk to the Council