

24 September 2013

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 1 October 2013** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at 7.00pm for a maximum of 15 minutes.**



1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meeting held on 3 September 2013 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 26.
8. Police matters:
  - i. To receive the Police report.
  - ii. To further consider 30mph 'smiley' signs.
9. To receive report from the Parks and Open Spaces Committee (minutes attached)
10. To receive report from the Health & Safety and Finance Committee.
11. To receive report on rights of way matters.
12. To receive verbal report from Community Hero Working Party.
13. To discuss Hall Green Community Centre.
14. To consider Village Institute Charity Committee matters.
  - i. To receive any urgent matters from earlier VICC meeting.
15. To receive Clerk's report (attached).
16. To receive feedback from meetings
  - i. Meetings with Helen Walker about community events.
17. To discuss recommendations from M1 noise group meeting.

18. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To receive and approve quarterly accounts.
  - iii. To consider external auditor's report.
  - iv. To receive six-monthly budget report (attached).
  - v. To discuss any update regarding Christmas trees 2013.
19. To receive accounts for Sandal Magna Relief in Need & Harrison's Almshouses Charities.
20. To receive items of correspondence (attached).
21. To discuss planning matters:
  - i. To consider new applications/decisions (attached).
22. To receive any update re flooding matters at Hollingthorpe Lane.
23. To receive updates from District Councillors.
24. To consider communication items:
  - i. Press reports – items for publication.
  - ii. Input to next Parish Link magazine.
  - iii. Draft autumn newsletter.
  - iv. Items for the web site.
25. To consider arrangements for Remembrance Day: laying of wreaths 10 November 2013.
26. To confirm that the next Meeting of the Parish Council will be held at 7.00pm on Tuesday 5 November 2013 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

27. To receive recommendations from Personnel Committee meeting.

Yours sincerely

***Janet Mitchell***

Clerk to the Council