

25 October 2011

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 1 November 2011** in the Village Institute, High Street, Crigglestone at 7.00pm, where the following business will be transacted:

There will be a 15-minute 'Open Session' prior to the commencement of the meeting to take questions from members of the public.

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To receive such items that the Chairman may wish to lay before the Council.
4. To confirm the minutes of the meeting held on 4 October 2011 (attached).
5. To report matters arising from those minutes not on the agenda, for information only.
6. To agree that members of the press and public be asked to leave the meeting following agenda item 26.
7. To receive the Police Report.
8. To receive report from the Parks and Open Spaces Committee.
9. To receive report on rights of way matters.
 - i. To receive update on Footpath 24 Gating Order.
10. To discuss Hall Green Community Centre.
 - i. To discuss premises licence requirements.
 - ii. To discuss forecourt drainage.
 - iii. To discuss servicing of roller shutters.
11. Village Institute Matters:
 - i. To approve minutes of the meeting held on 4 October 2011 (attached).
 - ii. To discuss issues arising.
 - iii. To approve payment of accounts.
 - iv. To discuss management of the Village Institute.
12. To discuss implications of Parish Council acting as sole trustee of Village Institute.
13. To receive feedback from meetings:
 - i. Town and Parish Councils Liaison Group – Cllr Peebles.

14. To consider Crigglestone Community-Led Plan.
 - i. Implementation of Plan.
 - ii. Use of Village Institute and administration fee.
15. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To renew ICO registration (Data Protection Act).
 - iii. To further consider application for financial support for memorial to David Kirkness.
16. To consider the recommendations of the Health & Safety and Finance Committee.
17. To discuss budgets and estimates 2012/13.
18. To receive items of correspondence (attached).
19. To discuss planning matters:
 - i. To consider new applications/decisions (attached).
 - ii. To receive update regarding unauthorised business uses at Denby Dale Road.
 - iii. To discuss attendance at LDF hearing sessions – revised dates.
20. To receive update from District Councillors.
21. To receive update on Parish Matters (attached).
22. To receive items regarding Parish Matters.
23. To consider communication items:
 - i. Press reports – items for publication.
 - ii. Input to next Parish Link magazine.
 - iii. To approve items for the web site.
24. To confirm arrangements for Remembrance Day: laying of wreaths 13 November 2011.
25. To agree date for Personnel Committee meeting.
26. To confirm that the next meeting of the Parish Council will be held at 7.00pm on Tuesday 6 December 2011 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

27. To discuss correspondence re Footpath 24.

Yours sincerely

Janet Mitchell

Clerk to the Council