

24th February 2016

Dear Councillor

PARISH COUNCIL MEETING

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 1st March 2016** in the Village Institute, 36 High Street, Crigglestone at 7.00 pm, where the following business will be transacted:

Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.

A G E N D A

1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the Parish Council meeting held on 2nd February 2016 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 24.
8. To receive update and further consider request re:130 Painthorpe Lane
9. Police matters:
 - i. To receive the Police report (attached).
 - ii. To agree Safe Scheme priorities
 - iii. To consider re-introduction of Neighbourhood Watch Scheme.
10. To receive any Parks and Open Spaces issues.
11. To receive any Health & Safety and Finance issues.
 - i. To receive the minutes of the meeting held 23 February 2016 (tabled)
12. To receive any rights of way issues.
13. To receive/consider Hall Green Community Centre matters.
14. To receive/consider Village Institute Charity Committee matters (VICC).
 - ii. To sign cheques on behalf of the VICC.
15. To receive Clerk's report (attached).

16. Financial Matters:
 - i. To approve payment of accounts.
 - ii. To consider grant aid request from St James' Church (attached).
17. To receive items of correspondence (attached).
18. Planning applications for consideration (attached).
 - a) 16/00179/CPL 97 Fishponds Drive, Crigglestone, WF4 3PD – Proposed single storey extension to rear.
 - b) 16/00201/REM 15A Stoney Lane, Chapelthorpe, WF4 3JN – reserved matters application for appearance and landscaping following approval of 13/02814/OUT
 - c) 16/00374/FUL 5 Cliff Grove Crigglestone Wakefield WF4 3EP - Single storey extension to rear.
 - d) 13/02469/SUB01 122 Painthorpe Lane Crigglestone Wakefield WF4 3HE - Dishcharge of conditions 5 (boundary treatments), 7 (Materials) & 8 (Landscaping) pursuant of planning application 13/02469/FUL change of use and extension of existing Chapel of Rest to form a single dwelling, erection of a new Chapel of Rest, alterations to access
 - e) **16/00204/FUL** 50 Kenton Drive Durkar Wakefield WF4 3PN - Conversion of garage to playroom first floor extension above and detached single garage.
19. Planning Enforcement matters
 - i. To receive ~~update~~ on enforcement matters
20. Highway matters:
 - i. To discuss any response re reduction in speed limits in residential areas.
 - ii. To receive any update re Durkar Lane highways issues.
21. To receive updates from District Councillors.
22. To consider communication items:
 - i. To consider provision of more notice boards in the Parish
 - ii. Press reports – items for publication.
 - iii. Items for the web site.
 - iv. To consider update re: proposal to set up Facebook account
23. To confirm that the Annual Parish meeting will be held at 7.00pm on Tuesday 5 April 2016 in the Village Institute, High Street, Crigglestone.
24. To confirm that the next meeting of the Parish Council will be held at 7.05pm on Tuesday 5 April 2016 in the Village Institute, High Street, Crigglestone.

IN PRIVATE

25. To receive the Personnel Committee minutes of 23 February 2016 (tabled)
26. To receive update on handover arrangements for the outgoing and incoming Parish Clerks.
27. To consider Personnel Committee recommendations from meeting of 23 February 2016

Yours sincerely

Ms S Mozer
Clerk to the Council