

26 March 2014

Dear Councillor

**PARISH COUNCIL MEETING**

You are hereby summoned to attend the next meeting of Crigglestone Parish Council, which will be held on **Tuesday 1 April 2014** in the Village Institute, High Street, Crigglestone at 7.05 pm, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

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1. To accept apologies for absence.
2. Declarations of interest in items on the agenda.
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.
4. To receive such items that the Chairman may wish to lay before the Council.
5. To confirm the minutes of the meeting held on 4 March 2014 (attached).
6. To report matters arising from those minutes not on the agenda, for information only.
7. To agree that members of the press and public be asked to leave the meeting following agenda item 22.
8. To receive the Police report (attached).
9. To receive report from the Parks and Open Spaces Committee:
  - i. To note Health and Safety inspection.
  - ii. To consider plaque for Mike Tivenan memorial bench.
10. To receive report from the Health & Safety and Finance Committee (minutes attached).
11. To receive report on rights of way matters:
  - i. To discuss designation of footpath to rear of Village Institute as a public right of way.
12. To discuss Hall Green Community Centre matters.
13. To consider Village Institute Charity Committee matters.
  - i. To receive verbal report from earlier meeting.
14. To receive Clerk's report (attached).
15. To receive report from the M1 Noise Working Party.

16. Financial Matters:
  - i. To approve payment of accounts.
  - ii. To consider WY Police request for indication of the Council's contribution to 2014/15 Police Safe Scheme.
  - iii. To consider quote for engraving on Crigglestone War Memorial.
  - iv. To consider Christmas tree provision 2014.
17. To receive items of correspondence (attached).
18. To consider letter from Wakefield Council re working together with the Council (attached).
19. To discuss planning matters and highway matters:
  - i. To consider new applications/decisions (attached).
  - ii. To consider Durkar Lane closure matters.
20. To receive updates from District Councillors.
21. To consider communication items:
  - i. Press reports – items for publication.
  - ii. Input to next Parish Link magazine.
  - iii. Items for the web site.
22. To confirm that the Annual Meeting of the Parish Council will be held at 7.00pm on Tuesday 6 May 2014 in the Village Institute, High Street, Crigglestone.

**IN PRIVATE**

23. To consider date for Personnel Committee meeting.

Yours sincerely

***Janet Mitchell***

Clerk to the Council