



# CRIGGLESTONE PARISH COUNCIL

Web site: [www.crigglestonepc.org](http://www.crigglestonepc.org)

30<sup>th</sup> October 2017

## THE NEXT MEETING OF CRIGGLESTONE PARISH COUNCIL

Will be held on **Tuesday 7<sup>TH</sup> November 2017** in the Village Institute, High Street, Crigglestone at **6 pm**, where the following business will be transacted:

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

### **A G E N D A**

1. To accept apologies for absence
2. Declarations of interest in items on the agenda
3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011
4. To agree that members of the press and public be asked to leave the meeting following agenda item 26
5. To receive such items that the Chairman may wish to lay before the Council.  
Distribution of Wreaths
6. To approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> October 2017
7. To receive information (matters arising) on ongoing issues and decide further action where necessary
  - i. To receive update on Village Institute car park proposal and approve further action.
  - ii. Donation to Dist Cllrs charity abseil.
8. Correspondence
9. To receive Clerk's report
10. Planning Applications for consideration
11. Highways – To report inappropriate use of bus stop lay by on A639 Denby Dale Rd
12. Financial Matters:
  - i. To approve payment of accounts for CPC and VICC
  - ii. To approve costing for Christmas trees, lighting and installation works for

- Newmillerdam and Hall Green
- iii. To receive notification of increase in Foundation living wage and approve its implementation
  - iv. To approve payment of staff Christmas bonus in Dec payroll
  - v. To approve mileage expense claims for attendance at YLCA meeting
- 13.** Cllr Colley – To receive informal greeting/occasion card samples for approval inc. cost
- 14.** **To discuss Hall Green Community Centre matters**
- 15.** To receive update on purchase of land
- 16.** **To consider Health and Safety and Finance Committee matters**
- i. To receive and approve minutes of 17<sup>th</sup> October meeting
  - ii. To receive financial reports to Sept 2017 for full council approval
- 17.** **To consider Village Institute Charity Committee matters**
- i. To receive and approve minutes of 17<sup>th</sup> October meeting
  - ii. To receive financial reports to Sept 2017 for full council approval
  - iii. To approve recommendation of renewal of Broadband contract
  - iv. To approve funding request of £2000 for financial year 2018/19 and include in budget setting process.
- 18.** **To consider Parks and Open spaces matters**
- 19.** To receive updates from District Cllrs
- 20.** Police matters
- i. To receive the October Police report
- 21.** To receive feedback from representatives of external committees or other meetings  
YLCA Wakefield branch meeting 26<sup>th</sup> October 2017 & Town & Parish liaison meeting  
1<sup>st</sup> November 2017
- 22.** Land adjacent Kingfisher Close footpath (standing item)
- 23.** Public Rights of Way matters for consideration – None received
- 24.** To consider communication items:
- i. Press reports – Wakefield Express
  - ii. Input to next Parish Link magazine.
  - iii. Items for the web site.
- 25.** To receive confirmation of Clerk’s leave, 19-26 November 2017 and appoint stand in contact person
- 26.** To confirm date and time of next meeting in the Village Institute, High Street, Crigglestone, WF4 3EB. Tuesday 5<sup>th</sup> December 2017 at 6pm
- 26. IN PRIVATE -**
- 27.** To receive additional hours schedule for RFO and approve reimbursement (if submitted)

Kind regards

*S Mozer*

Ms S Mozer  
Clerk to Crigglestone Parish Council